



GURU NANAK INSTITUTE OF TECHNOLOGY

(NBA Accredited for ECE, CSE & Mech, Approved By AICTE, New Delhi & Affiliated to JNTUH Hyderabad)
Khanapur Village, Ibrahimpatnam, Manchal Mandal, Ranga Reddy Dist-501506, Telangana

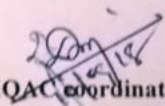
CIRCULAR

DATE: 10.09.2018

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 24.09.18 at 4 PM in the Board Room. All members of the IQAC are requested to be present in the meeting.

AGENDA:

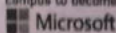
1. Confirmation of the minutes of the previous meeting held on 09.02.2018
2. Innovative Teaching –Learning process
3. Mentoring System for Students
4. Research and Developments
5. Entrepreneurship Development Cell
6. Feedback Process
7. Placement activities
8. Miscellaneous


IQAC coordinator

Copy to

1. Principal
2. Vice Principal
3. All Members
4. Establishment section



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Guru Nanak Institute of Technology Minutes of Meeting of IQAC held in the Board Room on 24.09.2018

The following were present:

1. Dr. S. Sreenatha Reddy	Principal, GNIT	Chairperson
2. Dr. AK Goyal	Vice-Principal, GNIT	Member
3. Dr. R. Dhanasekaran	Professor, Mechanical	IQAC Coordinator
4. Dr. B. Vijay Kumar	HOD-Mech	Member
5. Dr. S. Deepajothi	HOD-CSE, GNIT	Member
6. Dr. D. Stalin Alex	HOD-IT, GNIT	Member
7. Dr. Mrutyunjay Das	HOD-EEE, GNIT	Member
8. Dr. Ravi Shankar Mishra	Professor, ECE, GNIT	Member
9. Dr. G. Srinivas	HOD-H&S, GNIT	Member
10. Dr. B. Madhusudan	HOD-MBA, GNIT	Member
11. Dr. T. Vijay Kumar	Professor, ECE, GNIT	Member
12. Mr. Vinay Chopra	Head Placements	Member
13. Mr. Srinivas Pothapragda	CEO, Ostilio	Expert
14. Mr. Venugopal,	Managing Director, FPS	Industry Representative

The following points were discussed in the meeting for the further needful action at the department level

1. Confirmation of the minutes of the previous meeting

The minutes of the last meeting held on 09.02.2018 were unanimously confirmed as no objection or comments were received.

2. Innovative Teaching –Learning process

- Principal discussed to make teaching-learning process more student-centric various innovative teaching methods like Powerpoint presentation, students' seminar, Departmental quiz, Group discussion, Film shows, Survey, Industrial visit, Educational tour, Special lecture are employed by the faculty members.
- Advance learners of the class should be motivated to participate in various events like symposium conference, Hackathon, sports.
- Identification of slow learner and guide them accordingly so they can reach the minimum qualifying level.

HODs for necessary action



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3. Mentoring System for Students

- Principal emphasized to make the student mentoring system more strong to connect students and their parents.
- Parents are well informed about the performance & attendance of their ward.
- As per JNTUH guidelines, the parent-teacher meeting will be scheduled for 13 October 2018.
- Faculty members should facilitate the students in their academic & stress-related issues.

HOD's for necessary action

4. Research and Developments

IQAC team will verify the faculty publications on 12 October 2018 and motivate to submit papers in conference and Journals.

In forthcoming sessions workshops and Industrial interaction and TEDx to be planned.

Vice-Principal for necessary action

5. Entrepreneurship Development Cell

The principal appreciated the work done by EDC. Different activities were organized like Entrepreneurship awareness drive by National Entrepreneurship Network-Wadhvani Foundation and other agencies. The planing of first-year interaction and orientation of E-Cell. Encourage the students to participate in the National Enterpanuership Network course.

Dr. T. Vijay Kumar Coordinator, EDC for necessary action

6. Feedback Process

Vice-Principal informed that the questionnaire of students' feedback to be prepared on the basis of NAAC Guidelines & it will be collected from the pass out students and also parent feedback to be collected by all departmental Heads during Parent-Teacher meeting & necessary steps will be taken for improvement.

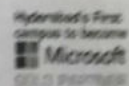
HODs for necessary action

7. Placement activities

Placement head briefed about the forthcoming placement opportunities for eligible students and various training will be organized for the preparation for placement like Pre Placement Training (PPT), personality development, soft skill training, and programming skill training.

Placement Head for necessary action

9. Miscellaneous






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9. Miscellaneous

As there was no other matter to discuss all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the chair.


IQAC coordinator

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CIRCULAR

DATE: 13.02.2019

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 27.02.19 at 4 PM in the Board Room. All members of the IQAC are requested to be present in the meeting.

AGENDA:

1. Confirmation of the minutes of the previous meeting held on 24.09.2018
2. Review of Teaching-Learning Process and evaluation
3. Academic Audit as per outcome-based learning
4. Planning of various activities for academic improvements
5. Research and Innovations
6. Green Practices
7. NBA and NAAC accreditation
8. AICTE and JNTUH approval process
9. Placement activities
10. Miscellaneous

IQAC coordinator
13/2/19

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Guru Nanak Institute of Technology Minutes of Meeting of IQAC held in the Board Room on 27.02.2019

The following were present:

1. Dr. S. Sreenatha Reddy	Principal, GNIT	Chairperson
2. Dr. AK Goyal	Vice-Principal, GNIT	Member
3. Dr. R. Dhanasekaran	Professor, Mechanical	IQAC Coordinator
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13. Mr. Srinivas Pothapragda	CEO, Ostilio	Expert
14. Mr. Venugopal,	Managing Director, FPS	Industry Representative

The following points were discussed in the meeting for the further needful action at the department level

1. Confirmation of the minutes of the previous meeting

The minutes of the last meeting held on 24.09.2018 were unanimously confirmed as no objection or comments were received.

2. Review of Teaching-Learning Process and evaluation

The discussion was done on

- Preparation of syllabus coverage report as on 28/02/2019
- Question Bank and Midterm exams question paper must be prepared as per Blooms taxonomy format
- Lab experiments completion report

The principal suggested following points to improve the academics:

- Teaching methodologies, communication skills and recent transformations in engineering education must be incorporated in regular lectures.



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3. Academic Audit as per outcome-based learning

All HODs carry out Academic audit keeping in view the following points

- Level of questions in midterm exams
- Assignments
- Special test
- Questionnaire in labs
- Course outcomes and Program Outcome

HOD to take necessary steps

4. Planning of various activities for academic improvements

The discussion was done on

- To enhance the student's technical knowledge different activities to be conducted through Professional chapter/Society
- To encourage faculty members to join FDP and participate in Refresher/Orientation/Short term Course
- To conduct Graduation day in the month July 2019

Vice-Principal for necessary action

5. Research and Innovations

- Web Development and Graphic design workshops was conducted on 22 Jan 2019
- TEDx GNI event organized on 2 Feb 2019.
- E-Cell first year orientation was conducted on 15 Nov. 2018.
- 100 Students were participated in National Enterprenurship Network course on 11 October 2018.
- Mr. Kameswar Eranki, President and CEO of VajraSoft INC. briefed about fill the gap between college and industry on upcoming technology on 12 January 2019.
- It is proposed to motivate senior faculty members in all departments to write a research proposal and to get research funds to serve society.
- Explore further possibilities for submission of project proposals to AICTE, DST, UGC and other funding organizations.





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- Identify the current technology and add a few advance laboratories as an innovation center.
- Forthcoming 3rd International Conference on Innovations in EEE 2019

Vice-Principal for necessary action

6. Green Practices

- The decision was made to motivate the students/staff towards reducing and avoiding the plastic inside of the campus and restricting the usage of plastic in the canteen.
- Rallies on "Say No to Plastic" should be conducted to create awareness among the students and the neighborhood community.

Vice-Principal for necessary action

7. NBA and NAAC accreditation

- The principal will review the status of the preparation of the NBA inspection.
- NAAC coordinator shares the status of NAAC preparation and initiated the discussion on academic and administrative audits.

NBA and NAAC coordinator for necessary action

8. AICTE and JNTUH approval process

Vice-Principal will review the preparation of the forthcoming JNTUH inspection and extension of approval(EOA) from AICTE.

Vice-Principal for necessary action

9. Placement activities

Placement Head briefed about the various training organized for the preparation for placement like Pre Placement Training(PPT), personality development, soft skill training, and programming skill training. He also emphasized that the students who have registered for PPT program and are not attended training, need to seek the permission of their respective HODs to continue for the PPT program.

Placement Head for necessary action

10. Miscellaneous

As there was no other matter to discuss all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the chair.

[Signature]
IQAC coordinator

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